

ACADEMIC COUNCIL MEETING MINUTES
Friday, October 16, 2020
VIA Teams

Member	Vernon College Position	Present	Not Present
Dr. Elizabeth “Lisa” Crandall	Vice President of Instructional Services, Co-Chair	X	
Shana Drury	Dean of Instructional Services, Co-Chair	X	
Lori Arnold	Psychology Instructor, Faculty Senate Representative	X	
Dr. Brad Beauchamp	Director of Instructional Assessment, Mathematics Instructor	X	
Christina Feldman	Director of Continuing Education	X	
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice & Government Instructor	X	
Clara Garza	Student Success Specialist	X	
Marian Grona	Director of Library Services	X	
Kristin Harris	Dean of Student Services	X	
Rachel Herrmann	Licensed Vocational Nursing Instructor, Faculty Senate Representative		X
Mark Holcomb	Division Chair Information & Technology, Automation & Electrical Technology Instructor	X	
Bettye Hutchins	SACSCOC/ History Instructor	X	
Joe Johnston	Division Chair Communications, English Instructor	X	
Melissa Moore	Early College Start Coordinator	X	
Amanda Raines	Director of Enrollment Management/ Registrar		X
Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Jon Schreiber	English Instructor, Faculty Senate President		X
Criquett Scott	Student Success Pathway Director	X	
Paula Whitman	Division Chair Mathematics & Science, Mathematics Instructor	X	

- Guest in attendance: Holly Scheller

I. OLD BUSINESS

September 25, 2020 Academic Council Minutes

Greg Fowler motioned to accept the minutes as written and Mary Rivard seconded the motion. Committee members passed the motion by majority vote.

II. NEW BUSINESS

A. Automotive Technology

Mark Holcomb

Mark Holcomb reviewed the Automotive Technology Advisory Committee recommendations and motioned to make the following changes to the certificate and degree plans effective Fall 2021:

Additions:

AUMT 2317 Automotive Engine Performance Analysis I
LEAD 1100 Workforce Development w/Critical Thinking

Revision:

'Special Fee' changed to 'Program Fee'

Deletion:

AUMT 2417 Automotive Engine Performance Analysis I
Bettye Hutchins seconded the motion and it passed by majority vote.

- B. Health Information Management Certificate and Degree Shana Drury
At the recommendation of the program's advisory committee, Shana motioned to make the following changes effective Fall 2021:

Additions:

HITT 2160 Clinical-Health Information/Medical Records Technology/Technician replaces
HITT 2260
HITT 2330 Pathophysiology and Pharmacology
LEAD 1100 Workforce Development w/Critical Thinking

Revisions:

Change Program Fee to \$45.00 for the following courses:

HITT 1160 Health Information/Medical Records Technology/Technician
HITT 1305 Health Data Content and Structure
HITT 1345 Health Care Delivery Systems
HITT 1353 Legal and Ethical Aspects of Health Information
HITT 2339 Health Information Organization and Supervision
HITT 2340 Advanced Medical Billing and Reimbursement
HITT 2361 Clinical-Health Information/Medical Records Technology/Technician -
Testing Fee Removed and Program Fee changed to \$45.00

Occupational Skills Award Revised to add LEAD 1100

Verification of Workplace Competencies HITT 2160

Deletions:

HITT 2260 Clinical-Health Information/Medical Records Technology/Technician
MDCA 1302 Human Disease/Pathophysiology (remove from HIM only)

Greg Fowler seconded the motion and it passed by majority vote.

- C. Medical Assisting Certificate Shana Drury

As recommended by the program's advisory committee, Shana Drury motioned to make the following changes to the Medical Assisting Certificate of Completion effective Fall 2021:

Additions:

MDCA 1317 Procedures in a Clinical Setting
LEAD 1100 Workforce Development w/Critical Thinking

Revisions:

MDCA 1254 Medical Assisting Credentialing Exam Review- Test Prep Package Fee
\$74.00 added (effective Spring 2021)
PLAB 1323 Phlebotomy Testing Fee revised to \$117.00; Test Prep Package Fee \$69.00
added (effective Spring 2021)

Deletion:

MDCA 1417 Procedures in a Clinical Setting
Mary Rivard seconded the motion and it passed by majority vote.

D. Military to RN Curriculum Plan Associate Degree Nursing Mary Rivard
Mary Rivard reviewed the curriculum plan for Military to RN Associate Degree Nursing. She commented that it mirrored the LVN to RN degree plan. Mary motioned to add this degree plan to the program effective Fall 2021 and Shana Drury seconded the motion. TA notice of substantive change will be sent to SACSCOC. Council members approved the motion by majority vote.

E. Welding Certificate and Degree Mark Holcomb
Mark Holcomb motioned to make the following revisions to the Welding Program as recommended by the program's advisory committee effective Fall 2021:
Additions:
WLDG 1327 Welding Codes and Standards
LEAD 1100 Workforce Development w/Critical Thinking
Revisions:
'Special Fee' changed to 'Program Fee'
Deletion:
WLDG 1427 Welding Codes and Standards
Criquett Scott seconded the motion and passed by majority vote.

III. OTHER

A. Academic Council will meet again via Teams at 11:00 am on Friday, November 20, 2020.

IV. ADJOURN